

Valley Pond Townhome Association Board Meeting
August 9, 2016 7:00pm
Jerry and Anne Krause 2107 Hidden Valley Road

Call to order and Welcome by Jim Pence at 7:00 pm.

Building Representatives present:

Bldg. 1: Jim Pence	Bldg. 4: Jaye Lawrence	Bldg. 7: Jim Dale
Bldg. 2: Carmen Sevcik	Bldg. 5: --	Bldg. 8: Gary Freking
Bldg. 3: --	Bldg. 6: Norm Watt	Bldg. 9: Gary Freking

Officers present: Jim Pence, Jim Dale, Anita Hellie, Sherry Freking

Guests: Anne and Jerry Krause

Secretary's report: M/S/P: Gary Freking/Norm Watt to accept the secretary's report.

Treasurer's report: M/S/: Jim Dale/Jaye Lawrence to file the treasurer's report for audit.

Old Business:

Architectural Committee: Anne, Norm and Jowane

Notice to all association members: Please do not leave you garbage cans outside. Put them in your garage.

Building Walk Around:

In order to maintain the exterior of our buildings a building inspector will be hired to do a "walk around". A list of items that we want checked as well as others that the inspector will think need to be addressed, will be itemized at the September meeting. We are asking that one person from each building be designated to go with the inspector on the walk around of your building. A list of items to be addressed will be provided to each unit in the building.

Two candidate names have been submitted to us for building inspection.

If you know of a building inspector, get the name and an estimate of what the charge would be for the inspection to Gary Freking.

New Business:

Snow Removal: Gary Freking will have a proposal for snow removal at our September meeting. Huerta Bros. will submit a bid. If anyone wants to bring another bid for consideration, please bring that bid to the meeting or have it sent to Gary Freking for consideration.

Asphalt replacement: M/S/P: Gary Freking/Jim Pence that the Valley Pond Townhome Association pay Radloff and Weber Blacktopping Inc. \$14,650.00 for the installation of the Asphalt Driveway and parking areas between Buildings 8 and 9. Each unit will be assessed \$1,953.33 to cover these costs except for Solveig Bailey who will be assessed \$976.67 because her parking area is concrete and did not need the asphalt installation.

Memorial Gift: M/S/P: Gary Freking and Norm Watt that a memorial card with a gift of \$50.00 will be sent to Hope Lutheran Church of Fosston in memory of Laverne Jesness, Janet Dale's mother.

Welcome Committee: Jim Pence/Jim Dale that a welcome committee, chaired by Sherry Freking, be set up to meet with new homeowners. Two items to be covered at this meeting would be to 1) set up the monthly automatic withdrawal of the monthly fee, and 2) to give them a copy of the homeowner's manual. Information could be highlighted and questions answered.

Jim Pence will send out an invitation looking for anyone who would like to serve on this committee.

Other business:

- Pond redo was discussed. City hall will be contacted for further details.
- Jim Dale pointed out that he thought our lawns looked well groomed.
- Sealing coating is covered by the association, but owners are responsible for driveway repair. Buildings 8 and 9 are planning to put up a sign which limits the weight of trucks that can use the driveway.

September Meeting: Carmen Sevcik's Building 2 #2123

Adjournment: M/S/P: Norm Watt/Jim Dale to adjourn the meeting.

Respectfully submitted,

Anita Hellie, secretary